

Technology for Law Firms



2:00 pm to 4:00 pm

Raja Aziz Addruse Auditorium
Straits Trading Building, Unit 2-02A, 2nd Floor
2 Leboh Pasar Besar, 50050 Kuala Lumpur

Admission is free but advance registration is required

Registration for the talk will begin at 1:30 pm

Each talk carries 2 CPD points.

This talk is open to **Members of the Bar, administrative staff and paralegals.**
(Please tick the session that you are interested to attend)

☐ **24 July 2014 (Thursday)**

CPD Code: T2/24072014/CCPL10/BC141081/2

To register online, please click [here](#).

☐ **21 Aug 2014 (Thursday)***

CPD Code: T2/21082014/CCPL10/BC141084/2

To register online, please click [here](#).

☐ **9 Sept 2014 (Tuesday)***

CPD Code: T2/09092014/CCPL10/BC141082/2

To register online, please click [here](#).

☐ **21 Oct 2014 (Tuesday)***

CPD Code: T2/21102014/CCPL10/BC141085/2

To register online, please click [here](#).

☐ **25 Nov 2014 (Tuesday)***

CPD Code: T2/25112014/CCPL10/BC141083/2

To register online, please click [here](#).

☐ **16 Dec 2014 (Tuesday)***

CPD Code: T2/16122014/CCPL10/BC141086/2

To register online, please click [here](#).

*These are repeat sessions.

This talk explores essential technology requirements and trends for law firms in this information age. You will learn how the right technology allows you to gain a competitive advantage over conventional law firms. With insight into the latest technology that will improve your firm's operational efficiency, boost overall productivity, and reshape standards, you will understand why the right question to ask is not "what is the cost of implementing technology?", but "what is the cost of **not** implementing technology?"

The first part of each talk will provide:

- a solid understanding of why a Case / Matter Management System ("CMS") is the core mission-critical software for modern law firms;
- the importance of transforming your practice from a traditional word processor-centric to case-centric operation;
- what the generic components of a full-featured CMS are;
- the available free cloud services; and
- how to improve your communication skills, internally and externally with your clients, using Corporate Extranet Instant Messenger System.

The second part of each talk will focus on:

- the best information and communication technologies ("ICT") practices to protect against various types of malware;
- what free / open source software is;
- how to adopt zero software costs for a typical law firm workstation; and
- how to calculate your actual total cost of ownership when you plan for successful technology deployment for your law firm.

About the Speaker

Ng Sheau Feng has over 20 years of business and technical experience in the ICT industry. He started his career as a computer engineer, network and operating systems engineer, independent ICT consultant and web application developer, and later held various top management positions as Chief Operating Officer, Chief Technology Officer, and Vice President, of Internet and multimedia companies.

In January 2007, Ng Sheau Feng founded LEX10 Sdn Bhd, a one-stop ICT solutions provider for the legal industry in Malaysia. Under his leadership, LEX10 was awarded MSC-status in 2009, and named as one of the "deserving MSC Malaysia Pre-Seed Fund Recipients companies".

LEX10 also successfully obtained the MDeC ICON grant in 2010 and CRADLE 500 grant in 2013 for further development of LEX10's legal industry products and services.

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I would like to register for the event (all fields must be completed):

Name: _____

☐ Member of the Bar ☐ Pupil ☐ Law Student ☐ Non-Member

(Tick where applicable)

Membership No (for Members of the Bar only): _____

NRIC No (Pupils / Law Students / Non-Members): _____

Email: _____

Name of Firm / Organisation: _____

Address: _____

Tel : _____ Fax: _____

Date: _____

Signature: _____

The personal information that you provide to the Bar Council, whether now or in the future, may be used, recorded, stored, disclosed or otherwise processed by or on behalf of the Bar Council for the purposes of facilitation and organisation of this event, research and audit, and maintenance of a participant database for the promotion of this event, and such ancillary services as may be relevant.

Places are limited and registration is on a first-come, first-served basis.

Cancellations must be made in writing. The organiser reserves the right to modify, cancel or postpone the event, should circumstances arise that make such action necessary.

Points for the Continuing Professional Development ("CPD") Scheme will not be awarded to Members of the Bar who arrive more than 15 minutes late, are not present throughout the event, or leave before its scheduled end.

Please direct all correspondence (including completed registration forms) and enquiries to:

Mohd Fazli Rosman (03-2050 2105); or

Vilashini Vijayan (03-2050 2095)

Email: cpd@malaysianbar.org.my

Fax: 03-2050 2112

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